

## Community Preservation Committee Meeting Minutes

March 8, 2017 6:30 p.m.

Becket Room, Becket Town Hall

Attendance: Neil Toomey, Cindy Delpapa, Gail Kusek, James Levy, Jan Elovirta,  
Rita Furlong

Guests: Sally Soluri, Susan Dworkin, Ed Gibson, Sandi Jarvis

Minutes of January 2, 2017 approved. Cindy 1, Jan 2, Unanimous

Sandi Jarvis presented the Becket Historic Commission request for funding the purchase of two 1805 portraits of Abel and Louisa Dewey for up to \$3,500.00. The H.C. Commission was offered the portraits by the owner Will Dewey Blake. The Dewey couple were early residents of Becket. They owned a tavern in town and the town owns the sign for that tavern. The portraits will be evaluated before any final purchase.

Susan Dworkin, Becket Arts Center President of the Board, presented the Becket Arts Center request for \$35,000.00 for painting the exterior and repair the siding. Two corrections were needed on the original CPA form. General question should be that yes, a previous grant by the CPC was given in 2011 for \$10,000.00 and Historic question number 1 should read that yes, this building is on the National Register (1988 as part of the North Becket Historic District). It should be noted that this building is town owned and is an asset to the town. Jan noted that in the original lease agreement, it was stated that the Arts Center should be responsible for the maintenance of the building. Discussion followed that perhaps the lease agreement should be modified/updated. Cindy noted that she appreciated seeing multiple bids for the work. Gail will research what the original door may have looked like.

Town Administrator Ed Gibson presented the request for a grant of \$29,000.00 to be used as part of the town's contribution towards a possible Community Development Block Grant of \$600,000.00. The town has \$31,000.00 already

accumulated to add to the \$29,000.00 to equal \$60,000.00 for a 10% needed amount to obtain the CSBG grant. Citizens/home owners could apply for housing repair amounts to be paid back to the town within fifteen years or if the property is sold the amount would be gleaned from the sale price.

New business:

Several changes will be made to the on-line application form. Several applicants had difficulty using the present form. The timeline also need to be expanded.

Time line changes:

The future deadline for applications will be February 21 of any year.

The first Wednesday of March will be when the CPC meets to review the applications. Applicant should be present to represent their request.

The Public Hearing will be the fourth Wednesday of March. Again, the applicant should attend to represent their proposal. Following the hearing, the CPC will meet to formulate their recommendations for funding and draft article(s) to be presented to the town administrator for placing on the warrant for the annual town meeting on the second Saturday of May. Selectmen and Finance committees will decide on whether they will support the articles or not. The applicant should attend the town meeting to represent their proposal.

Following the town meeting, the CPC will notify applicants as to whether their request has been granted. Proponents of accepted projects for funding will be asked to sign a Funding Agreement. Once the agreement has been signed by both parties and all needed funding is in place, a *notice to proceed* will be sent to project proponent from the Community Preservation Committee. Once a *notice to proceed* is received, recipients may begin their Community Preservation Act funded project work.

In September, the CPC will prepare and submit CP-3 form to the state for review of approved articles. The town assessors and accountant will prepare CP-1 and CP-2 to be submitted to the state.

In December of the following year an annual report is due to be submitted to the CPC by funded project applicants. If an extension is needed, there is an appropriate form to be filled out and given to the CPC.

Other business:

The CPC's email address is [CPC@townofbecket.org](mailto:CPC@townofbecket.org). The town secretary/town administrator will check the site occasionally and forward pertinent information to the chairman. Jan-1 Neil-2 All approved.

Jan questioned the numbers given on the balance sheet. Mr. Gibson said that all numbers will be certified by the accountant/treasurer and sent to us in time for the next meeting.

Now that we have a delay of project form to be used in case a funded project needs an extension, we will contact the Becket Land Trust who have a sum of \$8,000.00 still unused to see what their intent is. Rita will make contact. If they do not plan to use the sum, then it can be returned to the undesignated category or they can fill out and return the extension form.

The Becket Athenaeum will not be using \$7,400.00 of last year's (2016) approved funding and so it will be added to the undesignated category. No storm windows will be installed. Instead quilted shades were installed which were not an option in their original request

The next meeting will be Wednesday, March 29<sup>th</sup> at 6:30 p.m.

Rita moved to adjourn at 8:18. Jan-2, All approved.

Respectfully submitted,

Rita Furlong, Clerk